

DALLASTOWN AREA SCHOOL DISTRICT
SCHOOL SAFETY / EMERGENCY INFORMATION FOR PARENTS
REVISED AUGUST 2010

1. Communication

The Superintendent will inform parents through a telephone calling process (“Global Connect”) when an emergency or other event warrants these calls.

- A. The Dallastown Area School District is committed to maintaining the safety and security of your children. In the event of an emergency, announcements will be made over local radio and television stations, as well as the district website:
 - 1. Radio stations: WSBA (AM/FM 910), WARM (FM 103), WRKZ (FM 102.3), WYCR (FM 98.5), WGTY (FM 107.7).
 - 2. Television stations: WPMT (Ch. 43), WHP (Ch. 21), WGAL (Ch. 8), WITF (Ch. 33), WHTM (Ch. 27).
 - 3. District website: www.dallastown.net.
- B. Do not call the school during an emergency. Telephone lines may be needed for emergency communication.
- C. Do keep the school informed of any changes in information reported on the School Emergency Card. The school must know how to reach you, or other individuals designated to pick up your child in the event of an emergency.

2. Building Safety

- A. Building entrances are locked following the arrival of students and staff. Building main entrances are equipped with a buzz-in and camera system. Every parent and visitor to district buildings must report to the school office after entry, sign-in, and receive a visitor’s badge. Photo identification may be required to pick up children during the school day.
- B. Fire Drills and Code Red drills are held throughout the school year. A Code Red is declared when a situation arises that threatens the safety of students and staff, or when a situation arises when students need to be secured in classrooms for a period of time. Fire and Code Red procedures are posted in all classrooms.
- C. In the event of an extreme emergency, your child will be released at designated entrances. Children will be released only to a parent/legal guardian or individual identified on the School Emergency Card.

3. School Bus Safety

- A. Bus evacuation drills are held twice a year. School safeties are assigned to elementary buses. Safeties assist the bus driver, only in the event of an accident, by helping fellow students exit the front and/or rear of the bus. If your child does not arrive home on the bus, contact Durham School Services at 244-0813. To report safety issues at the bus stop, on the bus, or with the bus driver, contact the district Transportation Office at 244-4021.

4. Weather Emergency

- A. Delayed openings, school closings, or early dismissals due to inclement weather are announced by local radio and television stations and posted on the district website. A weather emergency preparedness drill is held each year in cooperation with local emergency management officials. In the event of a major disaster, (i.e., tornado, flood, etc.), the decision to keep students at school will be based on whether it is safe to travel in the area. Should conditions prevent the delivery of students to home or to schools in the morning; students will be delivered to the nearest school site.

5. Emergency Evacuation

- A. Primary and secondary evacuation sites are established for each building. The specific site to be used in the event of an emergency is determined on a case-by-case basis. Students remain at the evacuation site until the emergency is declared over, at which time students will be returned to their building. If students cannot be returned to their building, students will be dismissed from the evacuation site. Your child will be released only to a parent/legal guardian or individual identified on the School Emergency Card. In the event your child has a personal means of transportation (auto, motorcycle, or bicycle) at school during an emergency when an evacuation is declared, a parent/legal guardian or individual listed on the School Emergency Card must complete an on-site consent form to authorize the student to evacuate using his/her own mode of transportation.
- B. Shelter-in-place is a precaution to keep students safe while remaining indoors in the event hazardous materials are released into the atmosphere. If an emergency requires sheltering-in-place, local emergency management officials will direct schools to do so, and direct us when it is safe to release students.

6. Safety Reminders for Parents

- A. Periodically review both home and school safety and emergency plans with your child. In the event of a school emergency, student cell phones may only be used with the permission of the building administrator. School Emergency Cards should be kept updated throughout the school year. For the safety of all children, parents who drive their children to or from school must adhere to building traffic and parking rules.