1.0 **CALLED TO ORDER**

The regular business meeting of the Dallastown Area School Board convened in the High School LGI Room on Thursday, June 13, 2019. Board President Ronald J. Blevins called the meeting to order at 7:31 p.m. and announced the Board’s earlier activities: The Building and Capital Projects Committee Meeting and the Executive Session for legal and personnel matters.

2.0 **ATTENDEES**

Board Members: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

Absent Board Members: Anthony J. Pantano

Solicitor: Fox Rothschild Attorney Jeff Sultanik

Student Representative: **Dylan Rexroth will be attending his first meeting in September.**

Administrators: Marcus Bouchillon, Dr. Joshua Doll, Dr. Ronald Dyer, Keith Dyke, Dr. Stephanie Ferree, Troy Fisher, Brian Fitz, Brett Frey, Dr. Erin Heffler, Jim Heilman, Dr. Kelly Kessler, Chip Patterson, Dr. Kevin Peters, Brian Raab, Kurt Rohrbaugh, Brian Smith, Tom Stauffer and Barb Terroso.

Other Dallastown Area School District Staff/Citizens/Guests/Presenters: Attendance sheet attached/filed. (Click Here)

News Media: York Daily Record – N/A York Dispatch – N/A

3.0 **APPROVAL OF BOARD AGENDA**

Mr. Hartman moved and Mrs. Heistand seconded approval of the Agenda as presented with the exception of Item 7.4 being a separate vote.

Mr. Blevins explained that during the Consent Items there will be two votes: one for all items except for Item 7.4, the Personnel Report, and the other for the Personnel Report only.

By voice vote, the motion passed unanimously…

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

4.0 **COMMENTS FROM THE PUBLIC**

Nancy Robinson, alumna with a graduate and current high school students, provided a character reference for Mr. Bart Stump, the retiring middle school teacher.

5.0 **SPECIAL PRESENTATION(S):** There were none.

6.0 **SUPERINTENDENT’S REPORT**

Dr. Dyer shared the history of public education for the Scouts in the room by referencing local control, which began in pre-colonial days, and introducing elected board members and staff seated in the front of the room. He then highlighted the following activities:

6.1 **Class of 2019** – We had outstanding weather for the dignified ceremony. We are pleased with the incredible accomplishments of this class and wish them well in their endeavors.

6.2 **2019 PSMLA Global Scholars Graduates: Lauren Beharry, Julia Diorio and Campbell Eckenrode (Teacher Cherie Garrett)** – We celebrate the achievement which occurred over a four-year period.

6.3 **PDE Approval of Summer Lunch Program** – Through the National School Lunch Program we’ll be serving free lunches to students age 18 and under when consumed at Dallastown Elementary between the hours of 11:30 a.m. to 1:00 p.m., Monday through Thursday, beginning Monday, June 24th and ending Thursday, August 8th. (Lunch will not be served on Thursday, July 4th.) Administrators are signing up to supervise each day and he thanked Mr. Patterson for offering the building and Chartwells for embracing the program.

6.4 **Student Representative for 2019-20 SY: Dylan Rexroth** – He is the president of the high school’s Student Council and will be joining us in September.

6.5 **Administrative Leadership Team Retreat** – The team is going to the Flight 93 National Memorial on Monday and will be discussing transitions for the District with Dr. Mike McGough through Tuesday morning.

6.6 **Enrollment (Year-end)** – We ended with 6,378 students compared to 6,240 this time last year. In September 2018, we had 6,347 students.

7.0 **CONSENT ITEM(S)**

7.1 Approval of May 9, 2019 Board Minutes (Click Here)

7.2 Treasurer’s Report 05-31-19 (Click Here)

7.2.1 Expenditures Report 05-31-19 (Click Here)

7.2.2 Revenue Report 05-31-19 (Click Here)
7.3 Final AP Check Register: May/June (List of Bills) (Details)

7.3.1 General Fund - Ck. 77109 to Ck. 77341 and V987 to V1075 $ 2,606,201.68
7.3.2 Cafeteria – Ck. 3685 to Ck. 3751 $ 288,520.29
7.3.3 2017 Bond Fund – Ck. 1070 to Ck. 1078 $ 1,011,563.32
7.3.4 Internal Service Fund – Ck. 1107 to Ck. 1114 $ 20,883.35
7.3.5 Payroll - $ 2,839,249.88
7.3.6 PNC Procurement Card Report 6/3/19 $ 56,118.82

7.4 Personnel Report (FINAL)
7.5 Job Description: Data and Program Support Coordinator (Click Here)
7.6 Rental Requests (Click Here)
7.7 Food Service Fund Statement of Operations 04-30-19 (Click Here) (Meals by Type/Month)
7.8 Equipment Disposal Worksheet (Click Here)
7.9 Approval of Information Items presented at the May 9, 2019 Board Meeting:

7.9.1 Annual Election of Treasurer for a One-year Term beginning July 1, 2019: Mr. Kurt Rohrbaugh
7.9.2 2019-20 Parent-Student Handbooks (Elem. K-3) (DAIS 4-6) (MS 7-8) (HS 9-12) (STRIVE 9-12) (Cyber 4-12)
7.9.3 Update for the 2018-19 Budget: Proposed Fund Balance Designations for 6/30/19 as required by GASB 54 (Click Here)
7.9.4 Bank Depositories for the 2019-20 Fiscal Year (Click Here)

Mr. Hartman moved and Mrs. Heistand seconded approval of the Consent Items with the exception of Item 7.4 to be voted on separately.

Mr. Blevins pointed out our new practice of approving Information Items from the previous meeting for the sake of efficiency; however, an item could always be pulled for a separate vote upon a board member’s request.

By roll call vote, the motion passed unanimously…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

Mr. Noll moved and Mrs. Heistand seconded approval of Item 7.4 as presented.

By roll call vote, the motion passed…
Ayes: Steven C. Bentzel, Ronald J. Blevins, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout
Abstentions: Steven C. Bentzel and John E. Hartman (Click Here) (copy filed)

8.0 ACTION ITEM(S):
8.1 Election of a Superintendent effective January 1, 2020 through June 30, 2023 (copies filed) (Motion)
(Agreement)

Mr. Blevins acknowledged Dr. Dyer’s advanced notice of his retirement to allow for an extensive process and orderly transition. The search process was led by Sue Heistand and the Human Resources Committee and it is the Board’s choice to elect Dr. Joshua A. Doll as the next superintendent. Mrs. Heistand recapped the process which included a website survey on traits/characteristics, two committee visits with administrators which were very important and informative, a review of 17 applicants (16 external and one internal) and two rounds of interviews – the first with two external and one internal candidates and the second with the full board and the internal candidate. Lengthy discussion was held at the May Board Retreat with a unanimous decision for Dr. Doll. She shared appreciation for everyone’s time and efforts the last four months and acknowledged Dr. Dyer’s professionalism during the process.

Mrs. Heistand moved and Mr. Hartman seconded approval of the election of district superintendent in accordance with 24 P.S. Section 10-1071, 10-1073, and 10-1075; and motion to enter into a contract to establish salary and fringe benefits for the position of district superintendent.
Mr. Noll stated that the best person is lined up for the job and he fully supports the choice but does not support the contract format; his ‘no’ vote is not reflective of the choice for Dr. Doll. Mrs. Trout noted it wasn’t a ‘slam dunk’ and she is more confident in the decision because of the extensive process. Mr. Bentzel shared his excitement for Dr. Doll. Mr. Lytle mentioned his professional growth from principal to assistant superintendent and complimented the thorough process which included accolades from his colleagues. Mr. Hartman was very happy to support the clear candidate and he thanked the committee for the fair process and the Board for the honest conversation on the future of the district. Mr. Jones thanked Mrs. Heistand, Mr. Blevins and the HR team for their efforts, and Dr. Dyer for allowing for a smooth transition. He was impressed with Dr. Doll’s presentation at the interview which went above and beyond the preparation of the other candidates. He encouraged everyone to talk to him face-to-face not behind his back. Mrs. Heistand recalled his growth and looks forward to working with him into the future. Mr. Blevins is joyous with the board’s decision because he is eminently qualified to take Dr. Dyer’s work forward.

By roll call vote, the motion passed …
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle and Hilary S. Trout
Nays: Michael D. Noll, Jr.

Dr. Doll shared his honor and commitment to continue to contribute as a member of the Dallastown family. He acknowledged the up-front and legitimate process and thanked Mrs. Heistand and Mr. Blevins. He also shared appreciation for the board members’ countless hours and advocacy for the district; his wife, Pam, for being there for him, and his four sons; Dr. Dyer, who has been a mentor and a friend and has given him the gift of time, dignity and professionalism; the Leadership Team and Association; and, the amazing students, parents and community. Dr. Dyer stated he was beyond thrilled with the Board’s decision which is a courageous partnership that benefits students and poses the district for the future. Dr. Doll is well suited, ambitious, and a comfortable fit for the district. This is an exciting new chapter! Mr. Blevins noted there will be a smooth transition the next six months.

8.2 First presented at May 2, 2019, Finance Committee Meeting – Mr. Hartman acknowledged previous discussions.

8.2.1 Approval of Agreement for the Transportation of School Pupils (Special Ed/Van Students) through School Express, Inc. for a three-year term beginning July 1, 2019 and ending June 30, 2022 (copy filed) (Click Here) – Mr. Fisher noted this would be a three-year extension for van transportation with a one-cent mileage-rate increase each year.

8.2.2 Approval of Transfers from the General Fund to the Capital Reserve Fund totaling $920,850.00 (copy filed) (Click Here) – Mr. Rohrbaugh noted the transfer of surplus funds for 2018-19 SY.

Mr. Hartman moved and Mr. Lytle seconded approval of Action Item 8.2 as presented.

By roll call vote, the motion passed unanimously…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

8.3 First presented at May 9, 2019 Board Meeting, Appointment of Voting Delegates for 2019 PSBA Delegate Assembly to be held on Friday, October 18, 2019 (Click Here)

In response to Mr. Blevins’ call for volunteers to join Mr. Bentzel, Mr. Hartman agreed to participate.

Mr. Noll moved and Mr. Hartman seconded approval of Action Item 8.3 with Mr. Bentzel and Mr. Hartman as our voting delegates for the conference.

By voice vote, the motion passed unanimously…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

8.4 As presented at May 9, 2019 Board Meeting, Adoption of 2019-20 Final Budget (copy filed) (Budget Book)

8.4.1 Resolution 2019-02 – Establishing Tax Rates and Payment Options, and Further Approving the Budget for the School Year Beginning July 1, 2019 (copy filed) (Click Here)
8.4.2 Resolution 2019-03 - Authorizing Homestead-Farmstead Exclusion Real Estate Tax Assessment Reductions for the School Year Beginning July 1, 2019 (copy filed) (Click Here)

Mr. Hartman commended the process, which met the board goals of no tax increase and an increase in capital reserve funding and ended with a small deficit prior to the state’s budget approval. Preparations are already underway for 2020-21 and there will be notable challenges such as healthcare costs. Dr. Dyer remarked on growth within financial constraints and Mr. Rohrbaugh’s tenacity and perseverance, and Mr. Rohrbaugh praised principal input.

Mr. Hartman moved and Mrs. Heistand seconded approval of Action Item 8.4 as presented.

Mr. Noll commented on our limited control of state and local mandates and existing contracts and other drivers such as unknown funding and capital and infrastructure needs. Mr. Blevins shared his pride with the district’s fiscal responsibility with only having a very small tax increase in two of the last nine years.

By roll call vote, the motion passed unanimously…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

8.5 Per the Safe School Act, Bi-annual Renewal of the Memorandum of Understanding with York Area Regional Police and the Pennsylvania State Police effective July 1, 2019 (copy filed) (Click Here)

Dr. Doll explained that the MOU defines responsibilities per the statute requirement. He thanked Mr. Dyke for obtaining the signatures from the police departments.

Mr. Hartman moved and Mr. Lytle seconded approval of Action Item 8.5 as presented.

By voice vote, the motion passed unanimously…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

8.6 Approval of Food Service through Chartwells for the 2019-20 School Year (copied filed)
  8.6.1 PDE Contract (Click Here)
  8.6.2 A la Carte and Café Pricing (Click Here)

Mr. Rohrbaugh explained PDE’s requirement for an annual contract renewal, even though we have a five-year agreement, and he recommended the pricing with slight increases. For Mr. Noll, he confirmed that the prices are established so that when the items are purchased individually, they won’t cost less than the entire meal price.

Mrs. Heistand moved and Mr. Hartman seconded approval of Action Item 8.6.

By roll call vote, the motion passed unanimously…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

8.7 As presented at June 13, 2019 Building and Capital Projects Committee Meeting, Actions related to Administration’s Recommendation to reposition the Tennis Court Complex Project

Mr. Blevins noted the project would still be on the table but would be postponed based on these recommendations:
  8.7.1 Contract for Civil Engineering Services – Terminate the Contract dated June 11, 2018 with First Capital Engineering, Inc. and authorize the issuance of a written notice of termination in accordance with Paragraph 6.1 of the Standard Terms and Conditions of the Contract.
  8.7.2 Bids for Tennis Court Complex Project – Reject the bids due to the higher than anticipated costs and delays with approvals.

Mr. Noll moved and Mr. Hartman seconded approval of Action Item 8.7 as presented.

By roll call vote, the motion passed unanimously…
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout
8.8 As presented at June 13, 2019 Building and Capital Projects Committee Meeting, Approval of the Service Contract with Lobar Associates Construction for the Tennis Court Hill Roadway Improvements through the Keystone Purchasing Network at a total of $51,601.27 to be paid from the 2019-20 General Fund (copy filed) (Click Here)

Mr. Rohrbaugh noted it is administration’s hope to complete the improvements before the start of the school year. Mr. Blevins acknowledged the earlier discussion.

Mr. Hartman moved and Mrs. Heistand seconded approval of Action Item 8.8 as presented.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Michael Jones, William A. Lytle, Michael D. Noll, Jr. and Hilary S. Trout

9.0 INFORMATION ITEMS:

9.1 SRO Year-end Report – Officer Dalkiewicz shared his list of completed and upcoming trainings and updated certifications. He mentioned the classroom lessons on modern law, drug/vaping laws, search and seizure, and the law enforcement career path, along with routine tasks such as parent meetings, peer mediation, parking citations and criminal offenses. He also highlighted the middle school’s first “Think About It” Day with female and male officers and administrators, and the annual canine search, and BOLD and mini-THON events. There were no major accidents on campus and only three bus violations, and he shared his appreciation for the extremely helpful camera system. He called attention to one unique interaction with a student who left the campus, and the visits with 6th graders he’ll soon be seeing at the middle school. Dr. Dyer thanked him for his availability and responsiveness and acknowledged the importance of relationship building with students which was the original goal of the program.

9.2 Reliance Student Transportation Report (copy filed) (Click Here) – Mr. Fisher recognized the collaborative relationship. Bert Plaza, the general manager at the Dallastown terminal, shared the driver/route status with buses, vans and wheelchair vans. Owner John Polli highlighted the driver hiring and retention efforts with the hiring of two full-time staff, a new look at the behind-the-wheel training, and professional development for effective management. He’s also added a new manager since they’ll be starting at Central York in July. He reviewed the accidents and fleet update with six new buses for the 2019-20 SY. Dr. Dyer acknowledged the care for the students, the cooperation with weather decisions, and learning from the accident and those discussions, as well as Mr. Polli and his wife’s generous support of the Foundation. Mrs. Heistand commended his responsiveness and proactive approach. Mr. Jones inquired about utilization and the opt-out option at York Suburban School District. Mr. Plaza then called attention to the ribbon campaign on school bus safety and awareness of red lights by presenting each board member with a ribbon. Mr. Fisher thanked Kathy Caffrey – the liaison between the district, Reliance and the families.

9.3 Loganville-Springfield E.S. Renovations and Additions: PDE Approval of PlanCon Part G – Project Accounting Based on Bids (copy filed) (Click Here) – Dr. Dyer acknowledged the PDE approval for the minutes. For future planning, he called attention to the maximum reimbursable amount for the eventual submission of Part J within three years of the date the bids were received.

9.4 Report on Board Workshop: Team of 10 Retreat held May 13th (Goals: 2018-19 Final Update) (Goals: 2019-20) - Mr. Blevins highlighted the development of goals for the new school year, which he read aloud and were among many other discussion topics.

9.5 Building & Capital Projects Committee Report: 6/13 Meeting – Mr. Blevins mentioned the discussions which preceded earlier action items, along with the update on the Loganville-Springfield construction project.

9.6 PSBA Liaison Report (Click Here) – In legislative news, Mr. Bentzel mentioned the committee formation to look at the consolidation of school districts; also, an agreement among states to pick a president by national popular vote.

9.6.1 No proposal for 2020 PSBA Legislative Platform (Click Here for 2019 Platform) – Unfunded mandates are already addressed in current platform.

9.7 York Adams Academy Report: 5/28 Meeting (Click Here) – Mrs. Heistand reported that Dr. Dyer attended the June 4th graduation and she read aloud two thank you notes from students.
9.8 York/LIU Joint Authority Report: 5/28 Meeting (Click Here) – Mrs. Heistand called attention to one motion to approve the purchase of a back-up generator for the servers, and Mr. Stanton’s presentation of the budget and a proposed member decrease of approximately $1,500.

9.9 York County School of Technology Report: 5/23 Meeting (Click Here) – Mr. Lytle acknowledged the attached JOC minutes and called attention to the separate Authority meeting last Thursday when they approved letters of intent for the gym project. Following their bond fund refinancing, there has been a two-year design process. Mr. Lytle asked Mr. Stauffer to project an unlinked PowerPoint so he could describe the site plan and floor plans with a projected cost of approximately $10M (compared to early estimates of $13-$14M).

10.0 CALENDAR OF BOARD EVENTS: (They are open to the public and located at 700 New School Lane, Dallastown, PA 17313, unless noted otherwise.)

10.1 Building & Capital Projects Committee Meetings – 5:45 – 6:45 p.m. in the Board Room of the Administration Building:
   10.1.1 Thursday, July 18, 2019
   10.1.2 Thursday, August 8, 2019

10.2 Board Meetings – 7:30 p.m. in the High School LGI Room
   10.2.1 Thursday, July 18, 2019
   10.2.2 Thursday, August 8, 2019

10.3 Opening Day Convocation for All Employees: Welcoming Activities - Monday, August 19, 2019, 8:00 a.m. – 9:30 a.m. in the High School Auditorium (Not open to the public.)

10.4 Policy Committee Meeting – Monday, August 19, 2019, at 6:00 p.m. in the Board Room of the Administration Building

10.5 Board Committee Meetings – Thursday, September 12, 2019, in the High School LGI Room:
   10.5.1 Building & Capital Projects Committee – 6:00 p.m.
   10.5.2 Finance Committee – 7:00 p.m.
   10.5.3 Human Resources Committee – 8:00 p.m. (closed to the public, adjourn to AD Board Room)

10.6 Board Workshop: Team of 10 Retreat – Monday, September 16, 2019, 8:00 a.m. – 4:00 p.m. in the Board Room of the Administration Building

10.7 Board Meeting – Thursday, September 19, 2019, 7:30 p.m. in the High School LGI Room

11.0 CONFERENCE REQUESTS (copy filed) (Click Here)

12.0 BOARD COMMENTS/CORRESPONDENCE – Mr. Bentzel highlighted sophomore interview day. Mr. Hartman commended Dr. Dyer’s weather decision for an outdoor graduation and the students’ speeches. Mr. Lytle noted families were very happy to be part of an outdoor ceremony; he applauded the engineering students’ design presentations under the direction of Mr. Rexroth and Mr. Chilcoat; and, praised the fact that we’ll be looking at mental health for students along with administrator accessibility.

13.0 COMMENTS FROM THE PUBLIC – There were none.

14.0 ADJOURNMENT - The meeting adjourned at 9:18 p.m.

Respectfully submitted,

Lisa M. Kirby
Dallastown Area School Board Secretary