06-11-20 BOARD MEETING
6/11/2020  [7:30PM-9:00PM]  @  Virtual - Zoom Webinar

- 06-11-20 BOARD MEETING AGENDA -

1. MOMENT OF SILENT REFLECTION / PLEDGE OF ALLEGIANCE

   (Link to Audio Recording)

   Minutes

   The regular business meeting of the Dallastown Area Board of School Directors convened in the High School Cafeteria on Thursday, June 11, 2020. Board President Ronald J. Blevins called the meeting to order at 7:35 p.m.

   This was a 'hybrid' meeting during the Yellow Phase of the state's response to COVID-19: Board members, key administrators/presenters, and staff met in person (under 25 individuals) and all others participated as view-only attendees through a Zoom webinar.

2. ROLL CALL & EXECUTIVE SESSION ANNOUNCEMENT

   An Executive Session for legal and personnel matters was held prior to this meeting.

   Minutes

   Mr. Blevins summarized which board members were meeting in-person, those joining via Zoom, and who was absent.

   ATTENDEES:


   Board Members (Zoom Panelists): Sue A. Heistand and Scott A. Wingard

   Absent Board Member: Sarah B. Hostler

   Solicitor (Zoom Panelist): Fox Rothschild Attorney Jeff Sultanik

   Board Secretary (In-person): Lisa M. Kirby

   Presenters (In-person): Dr. Joshua Doll, Dr. Erin Heffler, Dr. Chad Bumsted, Mr Troy Fisher, Mr. Kurt Rohrbaugh and RLPS Representatives - Mr. Chris Linkey and Mr. Andy Blaydon

   Technology Administrators (In-person): Mr. Tom Stauffer and Ms. Beth Deitz

   Other Dallastown Area School District Staff/Citizens/News Media (View-only): Shown in Attendee Report attached/filed.

   (Attendee Report 06-11-20 Board Meeting.pdf attached)

3. APPROVAL OF BOARD AGENDA

   Minutes

   Mr. Hartman moved and Mr. Lytle seconded approval of the Agenda as presented.

   By voice vote, the motion passed unanimously...

   Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

4. COMMENTS FROM THE PUBLIC
The School Board and Administration welcome comments from the public.

If you wish to speak, select the "Raise Hand" option on your screen.

When it is your turn to speak, the Webinar Host will unmute your microphone and you'll be asked to state and spell your name for the record and to share your address.

- Specific comments for agenda items may be addressed.
- Comments for non-agenda items may be brought to the Board’s attention.
- Individual comments should be limited to less than three minutes.
- When several individuals wish to address the same topic, total comment time should be limited to less than fifteen minutes per topic.
- At the School Board President's discretion, additional time may be allowed or deferred until the end of the meeting in order to move the meeting forward.

Minutes
There were no comments from the public (i.e., view-only attendees).

5. SPECIAL PRESENTATION(S):

a. Feasibility Study Update - Dr. Doll / RLPS - Mr. Linkey and Mr. Blaydon

Minutes

Dr. Doll explained that the district's future viability would be determined through this study of programs and infrastructure through the services of RLPS, the architects involved with our Loganville-Springfield E.S. construction project.

Mr. Linkey reviewed the schedule of what has occurred to date (info. gathering and evaluations/analysis) in preparation for the 7/14 board workshop when preliminary options will be presented and discussed.

Mr. Blaydon summarized the process which has included facility evaluation with walkthroughs and questionnaires, focus group input from various stakeholders, principal discussions, a special education review, and steering committee deliberations on educational specifications - the how and why. The committee is looking at the classrooms we have and what they need while balancing the wants. Beyond brick and mortar (physical environment, building size and condition, and amenities), they're looking at curriculum and grade configurations, along with enrollment projections through the services of DecisionInsite.

Mr. Linkey pointed out that York Township Elementary's building square footage is actually 84,000 not 101,000 which they speculate is due to the inclusion of the courtyard. He also called attention to the point system with a rating scale from 0 to 4 for all buildings, which removes the emotion.

Mr. Blevins inquired about typical versus maximum capacity.

(SPEC PRES - Feasibility Study 2020-06-11 Board Update No. 1 - RLPS presentation.pdf attached)

b. STRIVE / Cyber Redesign - Dr. Heffler / Dr. Bumsted

Minutes

Dr. Heffler noted the consideration of opportunities to creatively meet student needs and Dr. Bumsted acknowledged the collaborative team effort which included teachers, deans, counselors, etc.

STRIVE vs. new Wilcat Compass Academy (WCA)

While STRIVE started with an AEDY designation with flexibility, over the years, it became more restrictive, which limited numbers. The WCA vision will transform the separate middle and high school programs to combine resources for efficiency, provide continuity, and incorporate engaged learning to include small-group instruction, personalized learning plans, and a community service element so that at-risk students leave the re-branded program with coping and resiliency skills. Cost-savings are also anticipated.
Cyber Academy:

To expand our online program to include K-3, we'll be using two platforms: keeping Odysseyware for the secondary level (7-12) and adopting Edgenuity through the LIU for K-6. There will be extensive course offerings, flexibility, full-time and blended options, and real-time progress monitoring with tutoring and other supports. He also provided the number of students serviced in the second and third trimesters of the 2019-20 school year, along with the profile for the 2020-21 school year and future cost and service goals.

Here are the key points from board inquiry/discussion:

- If COVID-19 influences families to select the cyber option, the curriculum meets state standards and counselors and administrations will work to build bridges for re-entry to the classroom.
- A flyer has been produced and they'll continue to work with Nicole Montgomery to advertise and market this comprehensive opportunity to Dallastown families. We will stress that this is different than the distance learning that was developed in response to COVID-19 and will promote it through social media.
- Staffing and physical spaces will be monitored.
- There may be an opportunity to collaborate long-term with other districts.
- While there is an online emphasis, there will be support systems and real-time interactions through Google Meet and Zoom.

Dr. Heffler encouraged board members to review the attached Data File which includes enrollment and comparisons for in-district and out-of-district cyber/charter costs since the 2016-17 school year.

(SPEC PRES - WCA & DASD Cyber Board Presentation 6-11-2020.pdf attached)
(SPEC PRES - DASD Cyber & Wildcat Compas Academy Data File.pdf attached)
(SPEC PRES - DASDCyberFlyerFINAL.pdf attached)

6. SUPERINTENDENT'S REPORT - Dr. Doll

Minutes

He complimented the Class of 2020 and the celebration through "Senior Ceremonies," then played a video with some highlights.

After receiving guidelines from PDE the end of last week, administration is looking at the reopening of the 2020-21 school year and will seek approval of a plan at the July board meeting.

He also provided an enrollment update.

(SuperintendentsReport6.11.2020.pdf attached)

7. CONSENT ITEMS:

Minutes

Mr. Blevins pointed out that the Personnel Report would be a separate action item following board approval.

Mr. Hartman moved and Mr. Lytle seconded approval of the Consent Items as presented.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

____________________________  ______________________________  ______________________________
President                      Secretary                      Treasurer

a. Board Minutes (Previous Meeting)

(CONSENT - Board Minutes 05-21-20.pdf attached)
b. Treasurer's Report

(CONSENT - Treasurers Report May 2020.pdf attached)

c. Expenditures Report

(CONSENT - Expenditures Report 05-31-20.pdf attached)

d. Revenue Report

(CONSENT - Revenue Report 05-31-20.pdf attached)

e. AP Check Register

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<tr>
<td>General Fund</td>
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<tr>
<td>Cafe Checks</td>
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<tr>
<td>2017 Bond Fund</td>
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<td>Internal Service Fund</td>
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<td>PNC Easy Procure</td>
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</table>

(CONSENT - AP Check Register 06-11-20 - LIST OF BILLS.pdf attached)

(CONSENT - AP Check Register 06-11-20 - DETAILS.xls attached)

f. Rental Requests

(CONSENT - SB Rental Requests 06-11-20 Updated.pdf attached)

g. Food Service Fund Statement of Operations

(CONSENT - Food Service Fund Stmt of Ops - May 2020.pdf attached)

(CONSENT - Food Service Meals served by month - May 2020.pdf attached)

h. Student Settlement Agreement

8. ACTION ITEM(S):

a. Adoption of 2020-21 Final Budget: Resolution #2020-03 and #2020-04 - Mr. Blevins / Mr. Hartman / Dr. Doll / Mr. Rohrbaugh

Motion to adopt the 2020-21 Final Budget through two (2) resolutions:

• Resolution #2020-03 - Establishing the Tax Rate and Payment Options, and Approving the Budget for the School Year beginning July 1, 2020
• Resolution #2020-04 - Authorizing Homestead-Farmstead Exclusion Real Estate Tax Assessment Reductions for School Year beginning July 1, 2020

Note: The additional attachments include:

• The 'bridge/crosswalk' between the Proposed Final Budget adopted on 4/30/20 and the Final Budget presented for adoption this evening, which was recently shared at the 6/8 Finance Committee Meeting.
• The updated Budget Book.
• The updated General Fund Budget Summary for PDE-2028 submission.

Minutes

Mr. Blevins acknowledged the difficult and painful process, with sacrifice, creativity, flexibility and compromise from Mr. Rohrbaugh and his office, Dr. Doll, senior leadership, administrators, teachers, and support staff. He also thanked Mr. Hartman, the Finance Committee, and other board members for their diligence and empathy. He recalled the rationale of the three-step budget process (with and without Covid-19 impacts), which
complicated it further) and suggested looking at the 2019-20 and 2020-21 budgets as being joined at the hip since there will likely be expenses we haven’t contemplated and revenue shortfalls, etc. which will require us to take another look at this budget. He also shared his perspective on a structural issue with payroll and benefits (by sharing figures from his 10-year analysis), noting that we need to look at healthcare insurance and areas that have suffered, such as building maintenance/improvements and programs.

Dr. Doll concurred with Mr. Blevins, noting the courageous conversations, and stood by the budget that was recommended, which is the best option for the harsh fiscal reality.

Mr. Rohrbaugh provided a high-level overview of the unique budget which was impacted by Covid-19 factors and includes reductions to programs and personnel:

- With expenses of approximately $111.9M and revenue of $109.1M, we’ll be utilizing $2.8M of Fund Balance, which has been offset by savings from Covid-19 in the 2019-20 Budget. The estimated loss of revenue in 2020-21 is $2.2M.
- This budget eliminates the Senior Citizens Tax Rebate Program, reduces department program budgets, does not fill eight professional positions (due to retirement/resignation) and a new elementary assistant principal position which was included in earlier versions of the budget, and reflects a salary freeze for support staff and the administrative team, resulting in overall reductions of approximately $2M.
- The Final Budget maintains no tax increase for the community, during these difficult times and for the last three years; however, a tax increase will need to be thoroughly discussed for the 2021-22 Budget. While it may not keep the district from having to reduce personnel and programs, we must consider our financial philosophy for maintaining buildings and the ever-growing list of capital projects.
- The upcoming year will be difficult with the unknowns for educational delivery and the financial burden of keeping staff and students safe and healthy.

Mr. Hartman concurred with Mr. Blevins, reiterated the 'people, places and things' focus, acknowledged the difficult and unusual budget year (the first of seven that he's been involved with that didn't include the addition of staff), and called attention to increasing costs in healthcare, PSERS and Special Education, along with the unfair Funding Formula. He asked the Zoom participants to stay engaged and to contact their state representatives.

*Mr. Hartman moved and Mr. Lytle seconded approval of Action Item 8a, the Adoption of the 2020-2021 Final Budget to include resolutions 2020-03 and 2020-04.*

The remaining board members then shared their viewpoints:

- Mrs. Trout thanked everyone involved in the budget process along with those who advocated for the music position. While she did not feel that there would be support for an amendment to the budget, she will continue to advocate for the music department. She noted she would vote 'no' on this budget.
- Mr. Pantano concurred with Mr. Blevins' comments, thanked him and all others involved with the budget, and noted the dedication and civility of this board. He speculated that the deferred savings of Covid-19 will be spent in the first part of the next school year and fears we'll be reopening this budget due to reduced revenue and under-budgeted expenses. He called attention to the Feasibility Study, taxpayers, the anticipation of unfunded mandates for the reopening of school, the use of Fund Balance with no plans to replace it, and no plan to grow funds for capital spending and increased expenses. He hopes he will be wrong on his predictions, but will also vote 'no.'
- Mr. Lytle concurred with previous comments but shared his support for the budget and Dr. Doll who met the parameters provided by the board through a strategic team approach. He expressed his concern with not having the additional K-3 assistant principal as proposed; however, he won't propose an amendment.
- Mr. Bentzel called attention to the real-life consequences and suggested a look at data on how the positions we've eliminated have impacted the students. He will be a 'yes' vote.
- Mrs. Heistand appreciated the passion for the music position and reading specialist and understands the need for the assistant principal at elementary level; however, there will be so many unknowns to consider and agrees that we'll likely have to reopen the budget in a few months. She shared that she would support the budget and thanked everyone.
- Mr. Wingard concurred with Mr. Blevins and Mr. Pantano, and with Mr. Lytle's faith in Dr. Doll. He encouraged a look at alternatives, such as volunteerism and sponsors, and encouraged other ideas. He shared his support for the budget, but with deep reservations.

*By roll call vote, the motion passed with a majority vote of 6:2...*
Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle and Scott A. Wingard

Nays: Anthony J. Pantano and Hilary S. Trout

Mr. Hartman commended the board's endurance and commitment to "Dallastown CARES" (Compassionate, Accountable, Respectful, Ethical and Service-Oriented).

(ACTION - Resolution 2020-03 for 2021 Tax Rate and Budget Adoption.pdf attached)

(ACTION - Resolution 2020-04 for 2021 Homestead Exclusion.pdf attached)

(ACTION - Final Budget Change Crosswalk as of June 8.pdf attached)

(ACTION - 2020-2021 Budget Book-061020.pdf attached)

(ACTION - GFBPackage 2020-21 Budget Summary for PDE-2028 dated 06-11-20.PDF attached)

b. Update for 2019-20 Budget: Proposed Fund Balance Designations for 6/30/20 as required by GASB 54 - Mr. Hartman / Mr. Rohrbaugh

*First presented at the 5/21 Board Meeting and updated at 6/8 Finance Committee Meeting.*

Minutes

Mr. Blevins clarified that these will be temporary designations that will be replaced once the books are closed (i.e., after the audit).

Mr. Rohrbaugh pointed out that these were discussed Monday night and reflect the projected savings from the 2019-20 school year.

*Mr. Hartman moved and Mr. Pantano seconded approval of Item 8b, 2019-20 proposed Fund Balance designations.*

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(ACTION - GASB 54 FB 063020 as of June 9.pdf attached)

c. Approval of the Personnel Report - Mr. Fisher

Minutes

Mr. Fisher summarized the changes to the Personnel Report since Tuesday's distribution. Some of the administrative assignments were contingent upon the earlier adoption of the 2020-21 Final Budget.

*Mr. Lytle moved and Mr. Hartman seconded approval of Action Item 8c as presented.*

Mr. Pantano explained that while he earlier voted 'no' on the adoption of the budget, he will vote 'yes' because it will support Dr. Doll whose budget was ultimately approved by the majority vote.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(ACTION - Personnel Report 06-11-20 - FINAL June 11.pdf attached)

d. Adoption of Resolution #2020-05 to Issue the Statement of Charges - Mr. Fisher

Minutes

Mr. Fisher recommended adoption of the resolution as shared in the Executive Session prior to this meeting.

*Mr. Hartman moved and Mr. Lytle seconded approval of Action Item 8d.*
By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(ACTION - Resolution 2020-05 To Issue Statement of Charges 111060638_1_RESOLUTION-C2 - REDACTED.pdf attached)

e. One-year Extension for Act 93 Administrative Compensation Plan - Mrs. Heistand / Mr. Fisher

First presented at the 5/14 Human Resources Committee Meeting.

Minutes

Mr. Fisher noted the group has agreed to a one-year extension with no pay increase and Dr. Doll also thanked those members.

Mr. Hartman moved and Mr. Pantano seconded approval of Action Item 8e, the one-year extension to the Act 93 compensation plan.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(INFO-ACTION - ACT 93 Compensation Plan 2020-21.pdf attached)

f. Approval of Bank Depositories for the 2020-21 School Year - Mr. Rohrbaugh

As presented at the 5/21 Board Meeting:

- BB&T Corporation -main depository
- BB&T Capital Markets
- Citizens Bank
- People’s Bank
- M&T Investment Group
- PSDLAF (Pennsylvania Liquid Asset Fund)
- PNC Bank
- York Traditions Bank

Minutes

Mr. Rohrbaugh reiterated that this is the same list as presented last month.

Mr. Hartman moved and Mr. Lytle seconded approval of Action Item 8f, the bank depositories for the 2020-21 school year.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

g. Food Service Contract for the 2020-21 School Year: PDE / DASD / Chartwells - Mr. Rohrbaugh

As presented and discussed at the 5/21 Board Meeting.

Minutes

Mr. Rohrbuagh acknowledged the May discussion and noted we will be going out for bid for the 2021-22 school year as required by law. He commended Chartwells as an integral part of the Dallastown community during COVID-19. Dr. Doll concurred, noting their exceptional service.
Mr. Hartman moved and Mr. Pantano seconded approval of Item 8g, the food service contract.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(INFO - ACTION - Food Service Contract Dallastown Area SD (PA) 2020 REN.pdf attached)

h. Approval of 2020-21 Parent-Student Handbooks: Cyber and Wildcat Compass Academies - Dr. Heffler / Dr. Bumsted

- DASD Cyber Academy K-6
- DASD Cyber Academy 7-8
- DASD Cyber Academy 9-12
- Wildcat Compass Academy (formerly STRIVE)

Minutes

Dr. Heffler noted the four handbooks were in alignment with the earlier presentation from Dr. Bumsted and were presented by his team.

Mr. Hartman moved and Mr. Bentzel seconded approval of Item 8h, the parent-student handbooks.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard


(ACTION - DASD Cyber Academy 7-8 Handbook 20-21.pdf attached)

(ACTION - DASD Cyber Academy 9-12 Handbook 20-21.pdf attached)

(ACTION - Wildcat Compass Academy Handbook 20-21.pdf attached)

i. Formation of Cross Country Booster Club for the 2020-21 School Year - Dr. Doll / Dr. Fletcher

As presented at the 5/21 Board Meeting.

Minutes

Dr. Doll reiterated the May recommendation from Dr. Fletcher.

Mr. Hartman moved and Mr. Bentzel seconded approval of Item 8i, the Cross Country Booster Club.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(INFO-ACTION - Bylaws Cross Country Booster Club beg. 2020-21.pdf attached)

j. Tentative:Proposal & Rationale for PSBA 2020-21 Legislative Platform - Mr. Bentzel

First discussed at the 5/21 Board Meeting.

Deadline to Submit Proposals with Rationale: Tuesday, June 30


Proposal from Mr. Bentzel:
1.1 Curriculum and Instructional Policy

School boards call on the state to:

Additional new first bullet point.

Allow school districts to remain open and continue instruction during an Emergency Declaration.

Rationale:

When the state made the decision to close schools due to the pandemic, districts could not require attendance and only pass/fail grades were given. Many students did not take advantage of distant learning and are a semester or two behind where they should be. The decision to remain open should be at the local level. In person instruction may not happen but the state should never say schools are closed during an Emergency Declaration.

Minutes

Mr. Bentzel emphasized this opportunity to add or take away from the platform and provided a proposal with rationale that was related to COVID-19.

*Mr. Bentzel moved and Mr. Hartman seconded approval of Item 8j, the proposal.*

*By voice vote, the motion passed unanimously...*

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, William A. Lytle, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(ACTION - PSBA Platform-Proposal-Form 06-11-20.pdf attached)

9. INFORMATION ITEM(S):

a. Loganville-Springfield E.S.: Construction Update / Executive Summary No. 16 - Dr. Doll / Mr. Rohrbaugh

Minutes

Dr. Doll continues to be pleased with the progress and mentioned that Mr. Rohrbaugh will be providing the reports over the summer.

Mr. Rohrbaugh highlighted that we’re on schedule with Phase 3 and were able to get a jump start on Phase 3A due to COVID-19. For the latter, they’ve started plumbing and foundation cutting in the hallway back to the music room and also discovered and removed asbestos in the gym tile glue. He then reviewed the pictures in Mr. Kendall’s report for Phases 2 and 3: the old cafeteria which is now classrooms (cover); the beige area being replaced with brick that will be a change order (page 4); the front of the school - the planter and sidewalk for bus drop-off, and the bird’s eye view into the corridor windows (page 5); plumbing in the next two photos (page 6); and, finally, an access ladder to the mezzanine where one of the HVAC units is located (page 7).

If the bi-weekly construction meetings will stay virtual, Mr. Lytle would like to schedule a tour.

(DASD-Executive Report No. 16.pdf attached)

b. Loganville-Springfield E.S.: Furniture Proposal - Dr. Doll / Dr. Kessler

$36,402.89 to be paid from the 2017 Bond Fund for additions to Classrooms 214, 302, LGI Rooms and Exterior Furniture

This will be an Action Item at the 7/16 Board Meeting.

Minutes

Dr. Doll noted that at the onset, they had to cut the furniture budget. With the diligence of the board, staff and Mr. Kendall, and relationships with contractors, the project has remained on budget and this will be the last
request for furniture that will address the two additional classrooms at each grade level, the LGI rooms and outdoor seating area for the cafeteria.

In response to board inquiry:

- This is the equivalent of a change order.
- If this is not approved, we would not have full classrooms.

(\textit{INFO-ACTION - Dallastown SD - Loganville-Springfield Elementary School Additions to Classrooms 214, 302, LGI Rooms and Exterior Furniture - 19JLD-1203-C Quote.pdf attached})

c. Bond Fund Update - Mr. Rohrbaugh

\textbf{Minutes}

This update would normally be provided at a Building and Capital Projects Committee meeting; however, none are scheduled through the summer. He called attention to low interest rates on the Bond Funds, and two new change orders — one for Lobar (five items) and another for Jay R. Reynolds. Others will be forthcoming after being processed through the multiple authorization levels.

In response to board inquiry:

- If approved, the furniture proposal will reduce the Contingency Fund balance.
- The outstanding change orders will total approximately \$75,000. One example is changing to a smaller type of tree but more of them in consideration of the gas line placement.

(\textit{INFO - Bond Fund Update 06-10-20.pdf attached})

d. Job Descriptions: Remaining Professional and Nursing Staff - Mr. Fisher

\textit{This will be an Action Item at the 7/16 Board Meeting.}

\textbf{Minutes}

The department is nearing the end of its review and update of all job descriptions. This final packet, presented for July approval, includes the Dean of Students, Guidance Counselors (elementary and secondary), Librarian, School Nurse and Teacher.

(\textit{INFO-ACTION - Job Descriptions - Dean-Counselors-Librarian-Nurse-Teacher.pdf attached})

e. Finance Committee Report: 6/8 Meeting - Mr. Hartman

\textbf{Minutes}

The Minutes are attached.

(\textit{INFO - Finance Committee Minutes 06-08-20.pdf attached})

f. PSBA Liaison Report (Resolution) & Selecting Voting Delegates - Mr. Bentzel

\textit{This will be an Action Item at the 7/16 Board Meeting.}

\textbf{Message from PSBA}..."Due to the pandemic it was decided to have a virtual 2020 Annual Conference instead of an in-person event still to be held in October 2020. Information on this will be forthcoming. With that being said, we had to make some changes with Delegate Assembly. \textit{It will now be held on Saturday, November 7; 9:00 am at the Mountain View Middle School – Cumberland Valley S D, or via zoom}. Since your entity falls under the \textit{Second-Class District} category, you are entitled to appoint up to \textit{three} individuals to attend the Assembly."

\textbf{Voting delegates officially represent the entire entity in the following ways:}

1. Receive reports from the PSBA president, chief executive officer, and treasurer
2. Receive the election results for PSBA leadership, including Governing Board officers, At-Large Representatives and Sectional Advisors
3. Consider proposals recommended by the PSBA Platform Committee and adopt the legislative platform for the coming year
4. Consider and act upon any proposed changes to the PSBA Bylaws

There is no registration fee to participate in the Delegate Assembly. An observation area will be open to any member who is not a voting delegate.

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**Minutes**

PSBA is proposing a resolution that would require administration to provide calculations for unfunded mandates and COVID-19 relief. Mr. Bentzel will determine if there is a deadline since impacts are not fully known at this time.

Mr. Hartman suggested that the new board members, Mrs. Hostler and Mr. Wingard, should experience the Delegate Assembly.

*(INFO - PSBA Liaison Report - 2020-Mandate-Relief-Resolution REVISED-6-02-20 (1).pdf attached)*

**g. LIU Board Report: 6/2 Meeting - Mrs. Heistand**

**Minutes**

Mrs. Heistand noted the LIU is working on its own reopening procedures and also coordinating meetings with like-groups across member districts.

*(INFO - LIU Board Report 2020-06-02 Dawn.pdf attached)*

**h. York Adams Academy Report: 5/26 Meeting - Mrs. Heistand**

**Minutes**

The academy had 52 graduates in June who received a letter from Dr. Snell and will be able to participate in a December ceremony. Of the 52, 30 students completed their requirements during COVID-19, which was a paper process, and at least two were Dallastown students.

*(INFO - YAA Board Brief (5-26-20) Revised.pdf attached)*

**i. York Adams Tax Bureau Report: 6/3 Meeting - Mr. Wingard**

**Minutes**

All tax offices are open with full staff and services except for the counter service. He also shared this data:

- Collections were up in April compared to last April, then went down in May due to extension.
- They're expecting a lot of delinquencies
- The director feels he won't be able to give exact numbers for 78 weeks and he anticipates a 15% drop in revenue, mostly due to unemployment rates.
- EIT was down 38.56%; however, employer collections are up 2.11%.
- The Bureau also voted to drop its 5% recommended capital reserve to 2%.
- Our district's 3.97% share of the 2019-20 operating fund excess will be around $31,000.

**j. York County School of Technology JOC Report: 5/28 Meeting - Mr. Lytle**

**Minutes**

The meeting was held virtually and included senior highlights and an approval of the list of graduates. They had a virtual stage for the ceremony with a lot of participation.

*(INFO - York Co School of Tech JOC 2020-05-28 Mini Board Report.pdf attached)*
10. CALENDAR OF BOARD EVENTS:
Most meetings are open to the public and located at 700 New School Lane, Dallastown, PA 17313. Closed meetings are noted with an asterisk (*).

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<th>MEETING/EVENT</th>
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<td>Tuesday, July 14</td>
<td>8:00 a.m. - 3:15 p.m.</td>
<td>Board Workshop: Team Retreat</td>
<td>AD Board Room</td>
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<td></td>
<td>3:15 - 4:00 p.m.</td>
<td>Executive Session</td>
<td>AD Board Room</td>
</tr>
<tr>
<td>Thursday, July 16</td>
<td>7:30 p.m.</td>
<td>Board Meeting</td>
<td>TBD (HS LGI Room or Cafeteria / Zoom Webinar)</td>
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<tr>
<td>Saturday, August 1</td>
<td>TBD</td>
<td>Senior Salute (If in Green Phase)</td>
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<tr>
<td>Monday, August 17</td>
<td>6:00 p.m.</td>
<td>Policy Committee Meeting</td>
<td>AD Board Room</td>
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<tr>
<td>Thursday, August 20</td>
<td>7:30 p.m.</td>
<td>Board Meeting</td>
<td>HS LGI Room</td>
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Minutes
Mr. Blevins reviewed the list.

11. CONFERENCE REQUESTS: N/A

12. BOARD COMMENTS / CORRESPONDENCE

Minutes
Mrs. Trout thanked Dr. Doll, and Dr. Fletcher and his team, for the graduate ceremonies.

Mr. Pantano reviewed an excerpt from a letter he wrote to his fellow board members in early May after some board members were inspecting the secondary roof. It was about students being pulled away from their friends and activities, and Dr. Doll’s commendable leadership while there was a lack of leadership from Secretary Rivera, who was then commenting on not reopening school in the fall. Recently, on June 3rd, the Secretary released 13 pages of reopening guidelines, with most of it being suggestions and not doable from a financial, facility and staffing perspective. This document is not leadership and the state seems to be moving the goal post on what the “Green Phase” means hour-by-hour. It’s time for the districts to stand up together and create their own plan to get back to educating and letting kids get back to face-to-face activities. He trusts Dr. Doll will bring us a good plan despite the state’s lack of guidance.

Mr. Lytle was glad to be in a face-to-face meeting and thanked Mr. Stauffer and his technology team. He then reflected on the need to consider the environment and cohesion when he joined the board years ago, and encouraged staying in the lane of providing overall guidance and making sure everyone is doing their job. While we’re in difficult times and need to be cognizant of the numbers, we'll also need to be forward thinking.

Mr. Hartman said he hasn't heard one student complain about COVID-19, noting that many served the community and helped people.

Mrs. Heistand thanked Dr. Doll and administration for allowing board participation in graduation to congratulate them. And, while she misses in-person meetings, she appreciates Zoom and noted that everything was working well from her perspective for this hybrid approach.

13. COMMENTS FROM THE PUBLIC

The School Board and Administration welcome comments from the public.

If you wish to speak, select the "Raise Hand" option on your screen.

When it is your turn to speak, the Webinar Host will unmute your microphone and you'll be asked to state and spell your name for the record and to share your address.

- Specific comments for agenda items may be addressed.
• Comments for non-agenda items may be brought to the Board’s attention.
• Individual comments should be limited to less than three minutes.
• When several individuals wish to address the same topic, total comment time should be limited to less than fifteen minutes per topic.
• At the School Board President’s discretion, additional time may be allowed or deferred until the end of the meeting in order to move the meeting forward.

Minutes
There were no comments from the view-only attendees.

14. ADJOURNMENT

Minutes
The meeting adjourned at 10:14 p.m.

Respectfully submitted,

Lisa M. Kirby, Board Secretary