10-29-20 BOARD MEETING
10/29/2020  [7:30PM-9:30PM] @ Virtual - Zoom Webinar

- 10-29-20 BOARD MEETING AGENDA -

1. MOMENT OF SILENT REFLECTION / PLEDGE OF ALLEGIANCE

   Link to Audio Recordings

   Minutes

   The regular business meeting of the Dallastown Area Board of School Directors convened in the High School Cafeteria on Thursday, October 29, 2020. Board President Ron Blevnis called the meeting to order at 7:32 p.m.

   This was a 'hybrid' meeting during the Green Phase of the state’s response to COVID-19: Board members, key administrators/presenters, and staff met in person (under 25 individuals). A board member and the board solicitor were Zoom panelists and those who wished to make public comment registered within the 100-attendee maximum limitation. The remainder of the public viewed the meeting through a live streaming link on our YouTube channel.

2. ROLL CALL & EXECUTIVE SESSION ANNOUNCEMENT

   • An Executive Session for two student expulsions and legal matters was held prior to this meeting.

   Minutes

   ATTENDEES:

   Board Members (In-person): Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, Anthony J. Pantano and Scott A. Wingard

   Board Member (Zoom Panelist): Hilary S. Trout

   Absent Board Member: William A. Lytle

   Solicitor (Zoom Panelist): Fox Rothschild Attorney Kyle Berman (in the absence of Jeff Sultanik)

   Board Secretary: Lisa M. Kirby

   Presenters (In-person): Dr. Joshua Doll, Dr. Erin Heffler, Troy Fisher, Kurt Rohrbaugh and PSBA Member Services Manager Autumn Alleman, M.Ed.

   Technology Administrators (In-person): Tom Stauffer and Beth Deitz

   Other Dallastown Area School District Staff/Citizens (Other Panelists and Preregistered View-only Attendees): Shown in Attendee Report attached/filed. Other parents and members of the public joined through the Live Stream.

   (10-29-20 Attendee Report.pdf attached)

3. APPROVAL OF BOARD AGENDA

   Minutes

   Mr. Hartman moved and Mrs. Heistand seconded approval of the agenda as presented.

   By voice vote, the motion passed unanimously...

   Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

4. COMMENTS FROM THE PUBLIC
The School Board and Administration welcome comments from the public.

If you wish to speak, select the "Raise Hand" option on your screen.

When it is your turn to speak, the Webinar Host will unmute your microphone and you'll be asked to state and spell your name for the record and to share your address.

- Specific comments for agenda items may be addressed.
- Comments for non-agenda items may be brought to the Board’s attention.
- Individual comments should be limited to less than two minutes.
- When several individuals wish to address the same topic, total comment time will be limited to 30 minutes per topic.
- At the School Board President’s discretion, additional time may be allowed or deferred until the end of the meeting in order to move the meeting forward.

5. SPECIAL PRESENTATION(S):

a. Virtual PSBA Update and "Honor Roll" for Steve Bentzel - Autumn Alleman, M.Ed., PSBA Members Services Manager

Minutes

Ms. Alleman called attention to PSBA's "Success Starts Here" website and encouraged the sharing of our district's stories.

She also called attention to PSBA resources, such as job descriptions (free), compensation studies, a revamped Board self-assessment program, policy services, their government affairs team, online sessions for the required school director training (free), the campaign for Charter School Funding Reform, and the Crisis Communications Hotline with 24/7 access to a PR firm that deals directly with school-related emergencies. The latter is free and templates are available on COVID-19, etc.

She also congratulated Mr. Bentzel for his 8 years of service and will mail a certificate to his home. Mr. Bentzel shared that he still loves being a board member.

6. SUPERINTENDENT'S REPORT - Dr. Doll

Minutes

Dallastown Elementary (DE) recognitions continue as Senator Pat Toomey’s office presented a certificate to celebrate their designation as a 2020 National Blue Ribbon School. The District is also in the process of planning a virtual recognition ceremony with DE families and more information will be communicated with the Board. Today, we also received the details for the national ceremony.

The Dallastown Performing Arts Club will perform its Fall Play, Pride and Prejudice, through a secure, live-streamed link this month for only $5 per person. (Note: The original dates of November 6th-8th were later shifted to the 13th-15th). With the ongoing global health crisis, our programs continue to be creative in their delivery of hallmark programs.

Athletics and Activities Updates:

- Spectators - With the revised guidelines from the Commonwealth of Pennsylvania and PA Department of Health, the District was able to allow a limited number of student tickets to athletic contests. As of October 26, approximately 210 students took advantage of this opportunity. In addition, the Athletic and Activities Office and High School Administration developed a plan to allow 100 students in a student section for the Varsity
Football game vs. Red Lion. He thanked staff for the exceptional broadcasting, our community for its understanding, and announced that our boys and girls soccer and field hockey teams are advancing to the post-season. A special congratulations was shared for our field hockey team that just won the York Adams League Division 1 Championship.

- **Office Transition** - Later this evening, the Board will have the opportunity to approve a consent item that would include Dr. Bumsted’s transition to full-time Principal of DASD Cyber Academy and Wildcat Compass Academy as we adapt and prepare to establish a new normal in public education—one with an increased emphasis on remote learning. In addition, Mr. Josh Luckenbaugh will be promoted to Director of Athletics and Activities after serving as the assistant director the last three years.

**Wildcat Wednesdays (New Asynchronous Day for Secondary Campus):**

- **High School** - Dr. Fletcher shared that the high school students are engaged in relevant, purposeful and meaningful asynchronous activities which allows teachers to participate in professional development, migrate digital curriculum, and provide interventions to those students who would need the extra support.
- **Middle School** - Dr. Peters noted there are many commonalities with the high school so he emphasized the Skyward updates/navigation and students’ interactive assignments through the Pear Deck program extension and Screencast Lessons.
- **Intermediate/Elementary Schools** - Dr. Heffler provided an overview of the K-6 adjustments to date:
  - Grades 4-6 - On Wednesdays (Math) and Thursdays (ELA), each teacher will have up to five periods of asynchronous time which is organized in the same manner as the secondary level.
  - Grades K-3 have asynchronous Fridays - a full day instead of a half-day - with time modifications for Kindergarten (Math) and Grades 1-3 (Writing).
  - She and Dr. Doll will be meeting with DAEA leadership to discuss ongoing supports for grades K-6.
- **Board Comments/Questions:**
  - Mr. Wingard shared his pride in the rigor he witnessed on the Board tour last week.
  - Mrs. Hostler received responses to the following:
    - IEP and 504 Plans on Wednesdays: The middle school has continued its support periods (individual or small group) to keep the schedule/structure the same, and they monitor an all-day open Zoom for students who drop-in for support. The high school is engaging paraprofessionals and encouraging students to come in for face-to-face assistance. There are even some home visits.
    - Student Engagement/Work Completion - The student’s engagement is consistent regardless of the learning option.
    - Classroom Monitoring - Paraprofessionals and support staff are being deployed at the intermediate school and some teachers are teaming to swap coverage.

Enrollment (percentages by building) remains fairly consistent for all three learning options.

**Family Selection of Trimester 2 and 3 Learning Options** - In August, we asked each of our families to complete a “Guardian Intent Survey” to select one of three learning options for the first trimester. With about a month until the end of Trimester 1, each building will soon be providing an opportunity for families to make any necessary changes in learning options for the remainder of the school year. While we fully understand that making this decision may be difficult, it will allow the District to properly allocate staffing and other resources.

**DASD COVID-19 Reporting** - He provided the latest update and reminded everyone of the weekly overview in our Friday Wildcat News. Also, that families should have a back-up plan should we need to close a certain building or be required to close the entire district. As witnessed in other districts, families are not provided a great deal of time to adjust to an announced closure. We also encourage our community to do its part to combat the pandemic... From the cases we have experienced, the infection is occurring from outside the walls of Dallastown. We thank those who continue to take the virus seriously to keep our facilities safe for both students and staff!

- In response to Board inquiry:
  - We have been flexible with families changing options if that is what is best for the child.
  - Positive cases in Option 2 and 3 are counted in the matrix and we still communicate to staff and families in the building.

Upcoming events were also highlighted.
7. CONSENT ITEMS:

Minutes

Mr. Fisher highlighted the changes to the Personnel Report.

Mr. Hartman moved and Mrs. Heistand seconded approval of the consent items as presented.

In response to Mr. Pantano’s inquiry, employees in Section K, Recommended STS Guest Teacher Appointments, have a Bachelor’s Degree and are working on an emergency certification.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

Mr. Blevins later congratulated Dr. Bumsted and Mr. Luckenbaugh

a. Board Minutes: Previous Meeting(s)

(CONSENT - Board Minutes 09-17-20.pdf attached)

(CONSENT - Board Minutes 10-07-20 Special Meeting.pdf attached)

b. Treasurer's Report

(CONSENT - Treasurers Report Sept 2020.pdf attached)

c. Expenditures Report

(CONSENT - Expenditures Report 09-30-20.pdf attached)

d. Revenue Report

(CONSENT - Revenue Report 09-30-20.pdf attached)

e. AP Check Register

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<th>Amount</th>
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<tr>
<td>General Fund</td>
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<tr>
<td>Cafe Checks</td>
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<td>2017 Bond Fund</td>
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<tr>
<td>Internal Service Fund</td>
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<td>Payroll</td>
<td>$ 2,567,029.92</td>
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<tr>
<td>PNC Easy Procure</td>
<td>$ 28,298.19</td>
</tr>
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</table>

(CONSENT - AP Check Register 10-29-20 - LIST OF BILLS.pdf attached)

(CONSENT - AP Check Register 10-29-20 - DETAILS.xls attached)

f. Personnel Report

(CONSENT - Personnel Report - Final 10-29-20 Updated.pdf attached)

g. Rental Requests

(CONSENT - SB Rental Approvals October 29 2020.pdf attached)

h. Food Service Fund Statement of Operations

(CONSENT - Food Service Fund Stmt of Operations Sept 2020.pdf attached)

(CONSENT - Food Service Meals served by month-Sept 2020.pdf attached)
i. Budgetary Transfers: Closing Out 2019-20 School Year

(CONSENT - Budgetary Transfers to Close Out 2019-20 SY.pdf attached)

j. Exoneration for 2019-20 Real Estate Taxes

As presented and discussed at the 10/22 Finance Committee Meeting.

Address: 2224 Old Colony Road, York, PA 17403

k. Administration's Recommendation for the Expulsion of Two Students

8. ACTION ITEM(S):

a. Acceptance of John Hartman's Resignation Effective October 31, 2020 and Plaque Presentation - Mr. Blevins / Mr. Hartman

- Comments from Dr. Doll
- Comments from Mr. Blevins
- Comments from Remaining Board Members
- Plaque Presentation & Photo
- Comments from Mr. Hartman
- Vote

Section 315 of the PA School Code gives the board 30 calendar days to fill a vacancy due to resignation, and the 30 days runs from the date that the board accepts the resignation.

Therefore, by Saturday, November 28, 2020, a majority of our board (i.e., five affirmative votes) will be needed to appoint a qualified candidate for Region 1 – the 3rd, 4th and 5th Wards of York Township.

Mr. Hartman announced his intentions at the September 17th Board Meeting and the board immediately began its process in accordance with its Board Operating Guideline 004-BOG-2. This will include a Special Board Meeting to interview the qualified Candidates on Monday, November 9, 2020 at 6:00 p.m., and the public will be able to participate through the Zoom webinar.

In response to the News Release, several Friday Wildcat News articles, and the website posting, the following Candidates submitted a letter of interest and resume by Monday, October 5th, then returned a completed Candidate Packet by Monday, October 19th: Steven A. Kopelic, Whitney B. Metzler and Kathryn L. Weisner.

Minutes

Dr. Doll displayed a picture of young John Hartman, as a student at York Township Elementary, and then as a proud DASD graduate of the Class of 1991. He then shared his family's experience in education and the long list of Mr. Hartman's roles/contributions to the District since 2011. Dr. Doll will miss his ability to make complicated things simple and his voice of reason.

Mr. Blevins and fellow board members also shared their appreciation and what they would miss most about Mr. Hartman.

Mr. Blevins and Dr. Doll then presented him with a plaque that recognized his seven years of service, and pictures were taken.

Mr. Hartman thanked his family, board members' spouses for supporting them all, and board members' for their comments and their confidence in him, particularly, Mr. Blevins, along with DAEA leadership and the the board secretary. He clarified that his resignation is simply a re-prioritization of his time and he reminisced on significant matters during his service: the Loganville-Springfield project, trimesters, budgets, hiring the superintendent and assistant superintendent, and interviewing fellow board members and all but three principals. He's learned a lot even though public discussion wasn't always easy. His advice: Most decisions are important, but very few are urgent, so take the time to talk and listen to each other and try to understand each other’s viewpoints.
Mrs. Heistand moved and Mr. Bentzel seconded approval of the acceptance of John Hartman’s resignation.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

(Action - 2020-10-25 - J. Hartman Resignation Letter.pdf attached)

b. Selection of Nominating Committee - Mr. Blevins

As mentioned at the 9/17 Board Meeting.

- The nominating committee shall consist of three (3) members as approved by no less than a majority vote of the Board as follows:
  - At a regular meeting in October or November, the President will inquire which Board members are interested in serving on the nominating committee. If only three (3) members express interest in serving, then those individuals shall be appointed to the nominating committee by unanimous consent of the Board.
  - If more than three (3) members express interest in serving, then each Board member shall identify, on a written ballot, the names of three (3) individuals among those whom expressed interest to serve on the nominating committee.
- The Board Secretary will tally the ballots and identify the three (3) individuals with the highest number of votes. The Board Secretary will publicly state the selections made by each Board member and document the details in the meeting minutes. Those individuals with the highest number of votes shall be the nominating committee for the balance of the calendar year.
- The chair of the nominating committee will be selected from and by the nominating committee members. The chair is responsible for determining meeting dates and location of committee meetings.

Minutes

Mrs. Trout, Mrs. Hostler and Mr. Wingard have indicated their interest in serving on this committee and no others volunteered.

Mr. Hartman moved and Mrs. Heistand seconded approval of the Nominating Committee, Mrs. Hostler, Mrs. Trout and Mr. Wingard.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

Mr. Blevins pointed out that the reorganization meeting will be held in December.

c. Approval of RLPS Proposal: Architectural Design, MEP & Structural Services w/SDC Civil Engineering for West Campus Plan - Mr. Blevins / Dr. Doll

First presented and discussed at the 10/7 Board Retreat and updated for the 10/22 Building and Capital Projects Committee Meeting.

Minutes

Dr. Doll sought approval of this proposal with RLPS to enter into the early design phase of a secondary, west campus improvement project focused on the stadium infrastructure, parking and traffic flow near the Bylmire Road entrance to the campus. This project will be funded through an existing 2017 debt structure, which is also being utilized for the Loganville-Springfield Elementary School project and roof restorations on the secondary campus. If the proposal is approved, it will allow administration to work with the architect to finalize the design and bid the project; it would not approve the actual work.
Mr. Blevins emphasized that this step is being driven by safety concerns and affirmative action would not commit the District to doing the project, only to design it. Also, Mr. Pantano and Mr. Lytle will work closely with administrators.

*Mr. Hartman moved and Mrs. Heistand seconded approval of Action Item 8c.*

*By roll call vote, the motion passed unanimously...*

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, Anthony J. Pantano, Hilary S. Trout and Scott A. Wingard

9. INFORMATION ITEM(S):

a. Chartwells Report - Mr. Rohrbaugh / Mr. Gouldner

   Minutes

   Mr. Rohrbaugh commended Chartwells as our partner, not a vendor.

   Mr. Gouldner highlighted the upcoming Turkey Day; the middle school's honoring of family Veterans and a Career Day; the jeans-day fundraiser for the Children's Miracle Network; Susan Eckert’s recognition in the July issue of Food Management Magazine; the number of meals served from mid-March to mid-August; the USDA extension of free meals through the end of the school year (for a complete meal with three of the five components, which he clarified); the use of pointing and pictures to overcome the difficulty of communicating behind a mask; moving staff for coverage; and, meals for remote and cyber students through online ordering. He also thanked the Board for allowing Chartwells to provide professional recommendations for the new kitchen at Loganville-Springfield.

   Dr. Doll commended Mr. Gouldner's quick responses to emerging needs and the student opportunities for summer and remote meals. His team cares about the kids!

   Mr. Blevins doesn't hear any complaints; they're doing a wonderful job!

b. Report on Team Retreat held October 7, 2020 - Mr. Blevins

   Minutes

   The team discussed the long-range Feasibility Study in the morning, looking at needs and possible alternatives for future consideration. They also spent time on the proposal for architectural services, which was approved earlier this evening, to begin the design process for the West Campus grandstand safety project. Lastly, they planned for the Region 1 vacancy interviews of three candidates scheduled for Monday, November 9th.

c. Finance and Buildings and Capital Projects Committee Report: 10/22 Meetings - Mr. Hartman / Mr. Blevins

   Minutes

   Mr. Hartman provided his last Finance Committee report, highlighting two main topics - the roadmap for the budget/committee timeline and revenues and expenses, which are challenging in light of COVID-19 and state uncertainties.

   Mr. Blevins mentioned that BCPC looked at the Bond Fund balance, discussed the grandstand project, and received the routine update on the Loganville-Springfield project, which is on time and under budget.


d. PSBA Liaison Report - Mr. Bentzel

10/23 PSBA Legislative Report: [https://www.votervoice.net/frames/PSBA/newsletters/37965](https://www.votervoice.net/frames/PSBA/newsletters/37965)
Minutes

He called attention to the following:

- Two bills for the governor’s desk: SB 530, which is aimed at protecting student victims of sexual assault, and HB 703 requiring districts to post the email addresses of their board members.
- Three pieces of legislation related to improving broadband services across the state.
- HB 1342 related to vision screening.

e. LIU Board Report: 10/6 Meeting - Mrs. Heistand

Minutes
She mentioned the communication audit to address the disconnect between districts and the LIU.

(INFO - LIU Board Report 2020-10-06 Dawns.pdf attached)

f. York/LIU Joint Authority Report: 9/22 Meeting - Mrs. Heistand

Minutes
She called attention to the touchless sink and flush sensors for the York Learning Center which will be funded by the Capital Improvement Account.

(INFO - York Learning Center Joint Auth Board Packet Sept 22 2020.pdf attached)

g. York Adams Academy Reports: 9/29 & 10/27 Meetings - Mrs. Heistand

Link to 9/29 YAA Minutes

Link to 10/27 YAA Packet

Minutes
She explained their initial approach to the pandemic, with students picking up and dropping off materials, and that they returned to in-person instruction in mid-October. Their graduation rate is down for December and the ceremony will be restricted to parents/family being in attendance and district administrators and board members viewing it via a live stream channel.

She also read aloud a thank you letter from a Dallastown student who is graduating from YAA.

10. CALENDAR OF BOARD EVENTS:

Most meetings are open to the public and located at 700 New School Lane, Dallastown, PA 17313. Closed meetings are noted with an asterisk (*).

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIME</th>
<th>MEETING/EVENT</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, November 9</td>
<td>6:00-8:00 p.m.</td>
<td>Special Board Meeting: Region 1 Vacancy Interviews</td>
<td>Zoom Webinar</td>
</tr>
<tr>
<td>Thursday, November 12</td>
<td>6:00 p.m.</td>
<td>Human Resources Committee*</td>
<td>AD Board Room</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m.</td>
<td>Finance followed by Buildings &amp; Grounds Committee</td>
<td>Zoom Webinar</td>
</tr>
<tr>
<td>Monday, November 16</td>
<td>6:00 p.m.</td>
<td>Policy Committee</td>
<td>Zoom Webinar</td>
</tr>
<tr>
<td>Thursday, November 19</td>
<td>7:30 p.m.</td>
<td>Board Meeting</td>
<td>Zoom Webinar</td>
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Link to full list, last updated 10/29/2020: [Meeting Dates through Aug. 2021](#)

Minutes
Mr. Blevins reviewed the list.

11. CONFERENCE REQUESTS: N/A
12. BOARD COMMENTS / CORRESPONDENCE

Minutes

Mr. Pantano acknowledged the leadership in the athletics program and the well-mannered students and parents who were wearing masks, etc. at recent events, and he commended the Band performance. He also appreciated the school tour where board members got to witness teachers' comprehensive approach with in-person and virtual students, along with the successes and challenges.

Mrs. Trout echoed the resourceful and upbeat teachers with can-do attitudes and the Band performance, and noted her takeaway of inclusion, equity and embracing diversity from the virtual PSBA conference sessions.

Mrs. Hostler was extremely proud of teachers, students and administration for adapting and adjusting to their new environments and she is hopeful that supports will continue for them.

Mrs. Heistand noted that while the community is split outside these walls, it was evident in the school tour that the DASD community was working and coming together. She credited administration and staff with overcoming challenges.

On the school tour, Mr. Bentzel was reminded of why he became a board member, and he was happy to see the efforts and resources for Options 1 and 2 that seem to be working, even with challenges, and he was glad the Board decided what it did. He also commended the Band's music and solos.

Mr. Blevins shared his appreciation for the school tours and the band, noting his takeaway was the teachers' unique challenges with the delivery of remote learning.

13. COMMENTS FROM THE PUBLIC

The School Board and Administration welcome comments from the public.

If you wish to speak, select the "Raise Hand" option on your screen.

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- At the School Board President's discretion, additional time may be allowed or deferred until the end of the meeting in order to move the meeting forward.

Minutes
There were no public comments.

14. ADJOURNMENT

Minutes

The Board Meeting adjourned at 9:36 p.m.

Respectfully submitted,

Lisa M. Kirby, Board Secretary